

The WFNS Assistant Secretary Report 2019-2021

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New AC 2019-2021

- New AC after voting in Beijing 2019:
Servadei, Oyesiku, Misra, Morita, Vukic,
Sammi, El Abbadi, Osorio-Fonseca, Tu: 9
members
- Day after, first AC meeting held in CNCC,
September 12th, 2019
- started at 1 pm, finished at 2pm
- **MINUTES FROM 1ST WFNS AC MEETING,**
accepted and sent to AC members and central
office

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Attendees:

- **AC members:**
 - Franco Servadei, WFNS President, (FS)
 - Basant Misra, 1st Vice president, (BM)
 - Nelson Oyesiku, President Elect (NO)
 - Akio Morita, Secretary, (AM)
 - Miroslav Vukic, Assistant Secretary (MV)
 - Amir Samii, Treasurer (AS)
 - Najia El Abbadi, Assistant Treasurer (NEA)
 - Yong-Kwang Tu, Past President (YKT)
 - Enrique Osorio, President of The XVII WFNS Congress (EO)
 - **Others:** Naser El-Ghandour, 2nd Vice president at large (Arab),
 - Krešimir Rotim, 2nd Vice president at large (Eastern Europe),
 - Hari Chandran, 2nd Vice president (AASNS),
 - Miguel A. Arraez, WFNS Foundation
 - Isabelle Germano, WFNS Education committee
 - David Adelson, WFNS Committees Coordinator
 - Ed Laws, WFNS parliamentarian
 - Office: Teresa Chen
- NO AGENDA, INTERPERSONAL INTRODUCTION MEETING

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2nd WFNS Administrative Council Meeting
Friday, 06 December 2019 (14h00 – 15h30)
EC meeting Room at Renaissance Convention Center, Mumbai-
India

- **Attendees:**
- **AC members:**
 - Franco Servadei, WFNS President, (FS)
 - Basant Misra, 1st Vice president, (BM)
 - Nelson Oyesiku, President Elect (NO)
 - Akio Morita, Secretary, (AM)
 - Miroslav Vukic, Assistant Secretary (MV)
 - Amir Samii, Treasurer (AS)
 - Najia El Abbadi, Assistant Treasurer (NEA)
 - Yong-Kwang Tu, Past President (YKT)
- **Others:**
 - Andre Grotenhuis, 2nd Vice president (EANS)
 - Kenan Arnautovic, 2nd Vice president (AANS)
 - Hari Chandran, 2nd Vice president (AASNS),
 - Jacques Morcos, C@B committee Chair
 - Claudio Yampolsky
- **Office: Nobody**



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Minutes accepted and sent to AC members+ central office

AGENDA

1. Confirmation of 2 members for “Publication and WEB committee
2. List of the Chairmen of the WFNS Committees
3. Role of 1st Vice-President and President-Elect
4. New Journal contract, final decision and possible approval of the bid for the new Editor
5. approval of World Brain Death Project
6. Invite the chairman of C&B Committee, Dr. Jacques Morcos, to discuss how to proceed further
7. Dr. Anil Nanda presents the organizing situation for the Annual AC meeting 2020 in New Jersey.
8. plan of Action of the AC for the next two years
9. Other issues



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3rd WFNS Administrative Council Meeting May 9th, 2020 (14,00h – 16,00h) ZOOM MEETING (1)

- **Attendees:**
- **AC members:**
 - Franco Servadei, WFNS President, (FS)
 - Basant Misra, 1st Vice president, (BM)
 - Nelson Oyesiku, President Elect (NO)
 - Akio Morita, Secretary, (AM)
 - Miroslav Vukic, Assistant Secretary (MV)
 - Amir Samii, Treasurer (AS)
 - Najia El Abbadi, Assistant Treasurer (NEA)
 - Enrique Osorio-Fonseca, President of the XVI Congress (EO)
- **Others:**
 - Jacques Morcos, C@B committee Chair (JM)
 - Rick Boop, Audit Committee Chair (RB)
- **Office: Nobody**



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AGENDA

- 1) Web system creation for membership management (Treasurer)
Cost and company
- 2) Rule to spend money for WFNS projects (secretary, Audit com, C&B com.)
Criteria of cost, and AC or EC decision
- 3) Proposal to create President's and AC discretionary fund for emergent or urgent important projects governed by president, etc. (secretary, etc)
Process, rule and amount.(should be decided by EC meeting ?).
- 4) Bylaws and Constitution Changes , opinion of the WFNS Lawyers (Jacques Morcos and Akio Morita) with mention t the officers' election
- 5) webinar and education process led by the WFNS (Franco Servadei)
- 6) Other issues

Minutes are written,accepted and sent to AC members and central office

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4th WFNS AC and Committee Chair Zoom Meeting (2) May 30th, 2020, Agenda

Introduction	D. Adelson	5 minutes
COVID update and WFNS role	F. Servadei	10 minutes
Publications about COVID and neurosurgery	N. Oyesiku	10 minutes

Discussion of Educational Opportunities in the time of COVID-19

Webinars	B.Misra	10 minutes
Committee Web Teaching	I.Kanan	10 minutes
Young Neurosurgical Forum	A.Kolias	10 minutes

- Use of electronic media for meetings and Committees Co-ordination
 - Scientific meetings
 - Committee meetings
- All participants Moderated by Franco Servadei and David Adelson
- **53 participants**
- **Digital recording in Zoom cloud**


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5th WFNS AC Zoom Meeting (3) June 29th, 2020,


- Organized by WFNS IT team and fully recorded, short technical meeting (30 minutes) with no special agenda..

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6th WFNS AC Meeting, Zoom (4)

Sept 12th, 2020



WORLD FEDERATION OF NEUROSURGICAL SOCIETIES
WFNS AC Zoom Meeting
Saturday 12th September 2020, 14:00 Rome (CET)
8:00 New Jersey
21:00 Japan time


AGENDA

1. Call to order and welcome by the President (8h00 - 8h05) (F.Servadei)
2. In Memoriam of the deceased colleagues (8h05 - 8h10) (F.Servadei)
3. Review of the Minutes of the EC Meetings, Beijing 2019, last Interim Meeting - World Congress (8h10 - 8h15) (A.Morita-M.Vukic)
4. Report of the President (8h15 - 8h30) (F.Servadei)
5. Report of the first Vice President (8h30-8h40) (B.Misra)
5. Report of the Secretary (8h40 - 8h50) (A.Morita)
6. Report of the Assistant Secretary (8h50 - 8h55) (M.Vukic)
7. Reports of the Treasurer (9h00 - 9h10) (A.Samii)
8. Report of the Assistant-Treasurer (9h15 - 9h20) (N.El Abbadi)
9. Report of the Beijing Last Interim Meeting-World Congress (L. Feng) (9h20-9h.30)
10. Report of the 2021 World Congress (9h30 - 9h40) (O. Fonseca)
11. Report of the Chair, Audit Committee (9h40 - 9h45)(R.Boop)
12. Report of the Chair, Nominating Committee (9h45- 9h50) (S.Ezzat)

- 17 items on Agenda...
- Annual report of WFNS AC members and some committee chairs

Minutes are taken and sent to central office

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7th WFNS AC Meeting, Zoom (5)

February 6th, 2021, 2-4 pm

AGENDA

- 1) Proposal for delay the officers' nomination by one year (presented by Kenan Arnautovic)
- 2) Current status of officers' nomination, Dr Akio Morita
- 3) Possibility for electronic voting system (presented by Dr Akio Morita)
- 4) Discussion - The role of the WFNS Committees (presented by Franco Servadei, Nelson Oyesiku and David Adelson)
- 5) Approval of the contract with Thieme for the new Journal (Franco Servadei, Nelson Oyesiku)

17 participants+central office: 8 AC member, 7 Vice presidents + David Adelson, + Jacques Morcos

Ad 1. FS at the end asks AC members to vote on given motion, one by one AC member, by name: **NO was unanimous decision (all eight AC members)**

Meeting finished 3,55 pm CET. Minutes were taken, approved and sent to central office.

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8th WFNS AC Meeting, Zoom (6) March 13th, 2021 2-5 pm

AGENDA

- 1) Introduction by the President (F Servadei)
- 2) Brief report of the Treasurer (A Samii)
- 3) Report of the organizer of the WFNS World Congress in Bogota Colombia (E.Fonseca)
- 4) Voting about the Congress
- 5) Discussion about WFNS elections
- 6) Voting about elections including electronic voting
- 7) Report of the Bylaws committee with new proposals for changes to be voted (J Morcos)
- 8) When and how to re- open in safety the WFNS in person education activities
- 9) Admission of new Societies

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8th WFNS AC Meeting, Zoom (6) March 13th, 2021 2-5 pm

Ad 2. Treasurer's report was unanimously approved...

Ad.3. Enrique Osorio proposal for postponing Bogota Congress for six months

Ad.4. FS says, we sent the AC recommendation to them (ExCom) that meeting in Bogota shall be postpone for six months by EO request, if they do not replay on that, they are considered they are for ...or not against... FS ask then all AC voting members to vote on such proposal, **all 8 AC voting member were for the proposal...the deadline for EC members to reply whether they agree or not is 72 hours. After further discussion took place it was concluded that the eblast will be sent only to the presidents and the secretaries of the national societies.**

Ad. 6. final result of AC members voting was 5:3 in favor of September 2021 e-voting.

AC meeting has finished 4,56 pm CET., it was 25 participants + central office

Minutes were taken, approved and sent to central office.

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9th WFNS AC Meeting, Zoom (7) March 27th, 2021, 2-5 pm

AGENDA

1. Result of WFNS Survey on Congress postponement
2. Amendments of Constitution and Bylaws
3. E-voting: discussion, procedure, process, format, etc...
4. Confirmation of new member societies
5. The Journal Contract – Finalization and decision

All together 19 participants+ IT team + central office

Ad1. FS reminds that AC sent questionnaire to national societies, 32 comments came back, **all 32 positive comments in regards to postponement of the Bogota meeting,**

Ad2. dr Morcos gives PPT presentation with C@B changes necessary to have e-voting **VALID**

Ad 3. IT person Metin gave his ppt presentation with respect to electronic voting for all the WFNS officers and and Congress host bidding cities...technical details...
...it was decided that in controlling the voting process will be involved all AC members not being nominee plus Rick Boop plus one HP

Minutes were taken, approved and sent to central office...

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10th WFNS AC Meeting, Zoom (8) April 24th, 2021, 2-5,30 pm

AGENDA

1. Amendment Constitution & Bylaws presented by the C&B committee after the discussion of March 27 (J. Morcos)
2. E-voting procedure MOU and demo 2 (candidates' real names will be on it): discussion and decision (Metin Ates and Akio Morita)
3. Journal – AC will make the final decision for signing the contract (Nelson Oyesiku and Franco Servadei) .

25 participants+IT team+ central office

Ad1. FS put a motion for voting: e-voting for All amendments A (both Constitution and Bylaws)

-All WFNS officers

-All committee chairs and members

-New members societies

-Urgent Amendments B

- Sequential voting changes
- Transitional Provisions regarding date change of Bogota congress

Everything else are left for voting during Bogota meeting...

ALL AC members voted unanimously in favor of the motion.

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10th WFNS AC Meeting, Zoom (8) April 24th, 2021, 2-5,30 pm

AGENDA

1. Amendment Constitution & Bylaws presented by the C&B committee after the discussion of March 27 (J. Morcos)
2. E-voting procedure MOU and demo 2 (candidates' real names will be on it): discussion and decision (Metin Ates and Akio Morita)
3. Journal – AC will make the final decision for signing the contract (Nelson Oyesiku and Franco Servadei) .

Ad 1. Second FS' motion: are you agree that we have e-voting for World Congress 2025 also in September 2021 as previously decided?

Results of AC Voting: 6 for NO, 2 for YES (NO, NEA)

After short discussion (AS, NO, JM, FS..) the conclusion was made:

The letter explaining the need for urgent changes of Bylaw and Constitution will be sent to all EC members till the April 28th, 2021, (Teresa and Jacques responsibility to make e-blast), unanimously approved conclusion

Ad2. E-voting platform looks acceptable and easily understand.

AC voting for accepting the demo platform- unanimously approved,8 times YES

Ad3. Nelson Oyesiku as future president will sign the contract with Thieme on behalf of AC

Minutes were taken, approved and sent to central office...

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11th WFNS AC Meeting, Zoom (9) June 26th, 2021, 2-5,30 pm

AGENDA

1. E-voting platform: procedure and demo, discussion and decision (Metin Ates and Akio Morita)
2. Journal – AC short discussion before signing the contract (Nelson Oyesiku and Franco Servadei) .

23 participants+IT team+ central office

AD.1 Metin will send to all voters' guide with instructions for voting and reminder for voting through Microsite web, [www. wfnsvote.com](http://www.wfnsvote.com)

Election committee should be: Boop, Franco, Nelson, Amir Sammi+ one HP (M. Samii or somebody else), that is FS and MV proposal- unanimously accepted within AC members.

In preparation of the meeting and e-voting: Teresa, Metin, Akio and Franco will be involved, too.

The two president elect candidates (Najia and Tito) are announcing that they are for second ballot method.

The time for voting is 24 hours period per one ballot -unanimous AC decision,

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11th WFNS AC Meeting, Zoom (9) June 26th, 2021, 2-5,30 pm

AGENDA

1. E-voting platform: procedure and demo, discussion and decision (Metin Ates and Akio Morita)
2. Journal – AC short discussion before signing the contract (Nelson Oyesiku and Franco Servadei).

23 participants+IT team+ central office

AD.1 more...

Metin thinks that voting period of 24 hours is too short because of the time differences, he is suggesting 48 hours voting period...all AC members agreed.

The deadline for sending video might be also August 14th, but AM suggesting the end of July, after discussion it was concluded:
all videos should be placed at the same time on the web, deadline August 10th, for president elect duration time is 10 min, for all other positions 5 min.

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12th WFNS AC Meeting, Zoom (10) August 15h, 2021, 2-3,20 pm

Attendees:

AC members:

Franco Servadei, WFNS President, (FS)
Basant Misra, 1st Vice president, (BM)
Nelson Oyesiku, President Elect (NO)
Akio Morita, Secretary, (AM)
Amir Samii, Treasurer, (AS)
Najia El Abbadi, Assistant Treasurer (NEA)
Enrique Osorio-Fonseca, President of the XVII Congress (EO)

Officers:

Kenan Arnautovic, 2nd Vice President, AANS (KA)
Jose Marcus Rota, 2nd Vice President, FLANC (JMR)
Andre Grotenhuis, 2nd Vice President EANS (AG)
Hari Chandran, 2nd Vice President, AASNS (HC)
Abderrahmane Sidi Said, 2nd Vice President, CAANS (ASS)
Nasser Al-Ghandour, 2nd Vice President, At large-Arab, (NAG)

Others:

Miguel Arraez, Foundation President (MA)
Armando Basso, Honorary president (AB)
Rick Boop, Audit Committee President (RB)

Office: Teresa, Ling, Metin (IT)

This meeting was 12th AC meeting since Beijing 2019,
6th in 2021

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12th WFNS AC Meeting, Zoom (10) August 15h, 2021, 2-3,20 pm

AGENDA

1. E-voting : discussion and decisions (Franco Servadei and Rick Boop)

after voting among AC members:

- majority was for approving the extension of deadline, new deadline for submitting will be August 22nd
- new elections day will be Sept 11th and Sept 12th
- AC will write letter to the all the EC delegates explaining situation (NO and RB will prepare it)
- the list of all EC delegates should be sent to all the candidates at the same time...
- central office should send the list of EC delegates to all the candidates..(each candidate one by one, no e-blast), it should be done by August 21st (after Metin's remark), in cc there should be the secretary and the president of particular national society, with receiving confirmation...
- Next Election Committee meeting will be held on Sept 13th, 2021, via Zoom.