

Instructions for Submission of Video– WFNS

1. Video File Requirements

- The video duration should be 15 minutes or less with a maximum file size: 1 GB in MP4 format
- The video file must be labelled as: “WFNS- [FULL TITLE]”.

2. Structure of the Video

Slide 1: WFNS Slide- Use the official WFNS introductory slide to establish the educational series and organizational identity. Keep this slide consistent across all videos in the series.

Slide 2: Topic and Authors- Clearly state the title of the surgical procedure or topic demonstrated in the video. Include the full names, degrees/designations, institutions, and relevant affiliations of the author(s)/presenter(s).

Slide 3: Disclaimer- Include the standard WFNS disclaimer regarding the accuracy and authenticity of the submitted content. It should also clarify responsibility for patient consent, ethical and institutional requirements, procedural details, outcomes, and any legal or professional issues.

“The World Federation of Neurosurgical Societies (WFNS) does not assume responsibility for the accuracy, completeness, or authenticity of the content presented in this video/article. All materials, including but not limited to patient information, patient consent, surgical planning, procedural details, and outcomes, have been provided and submitted solely by the individual(s) posting the content. The submitting author(s) bear full responsibility for ensuring that appropriate informed consent has been obtained from the patient(s), and that all ethical, legal, and institutional guidelines have been followed. WFNS disclaims any and all liability arising from the use, interpretation, or dissemination of this content. Any legal, ethical, or professional issues related to the material presented remain the sole responsibility of the submitting individual(s), and not of the WFNS or its affiliated members.”

Slide 4: Introduction- State the name of the procedure demonstrated in the video and provide a concise background. Briefly explain the purpose, evolution, and clinical relevance of the procedure.

Slide 5: Indications of the Procedure- Describe the accepted clinical indications for the procedure. Mention the patient or disease characteristics that make the procedure appropriate and any important limitations in its use.

Slide 6: Patient Workup / Preoperative Evaluation- Present the overall patient workup before surgery, including relevant clinical assessment, electrophysiological investigations where applicable, and radiological evaluation. Clearly state the patient selection criteria used for proceeding with the procedure.

Slide 7: Rationale for the Procedure- Explain the clinical and anatomical rationale for choosing the procedure in the selected patient. Highlight its principal advantages, including the intended therapeutic objective and relevant benefits compared with other approaches.

Slide 8: Risks, Benefits and Alternatives- Summarize the expected benefits and important procedure-specific risks or complications. Discuss reasonable alternative treatment options so that the educational presentation reflects the decision-making process.

Slide 9: Description of the Setup- Demonstrate the operating-room setup before beginning the procedure. Describe patient positioning, head fixation where applicable, preparation and draping, and the surgical field.

Slide 10: Surgical Equipment- List and, where useful, demonstrate the principal instruments, equipment, imaging/navigation systems, monitoring systems, and other technology required for the procedure. Include only equipment relevant to the technique being demonstrated.

Slide 11: Key Operative Steps- Provide a brief stepwise overview of the major stages of the operation before showing the detailed technique. Emphasize the critical steps and decision points that the viewer should understand.

Slide 12: Surgical Technique – Skin Incision- Describe the skin incision, including its location, orientation, extent, and important anatomical considerations. Explain how the incision provides appropriate exposure while respecting relevant anatomical structures.

Slide 13: Operative Video- Present the operative procedure in a clear, sequential manner, using narration, labels, arrows, or annotations where helpful. Highlight key anatomical landmarks, technical maneuvers, and critical decision points during the operation.

Slide 14: Postoperative Management- Describe immediate postoperative monitoring and neurological assessment, along with wound care and management of procedure-specific complications. Include rehabilitation, training or therapy when relevant, and provide the recommended follow-up protocol.

Slide 15: Key Learning Points- Summarize the most important practical and educational messages from the video. Limit this section to a concise set of take-home points that reinforce patient selection, operative technique, safety, and postoperative care.

Slide 16: Thank You- Close the presentation with the standard WFNS closing slide.

3. Voice-over Script

- Provide a clear and continuous narration explaining the procedure.
- Record in a quiet, closed environment (no background noise such as fans/AC)
- Maintain maximum clarity and volume during editing
- Do not include background music
- Use text overlays or arrows to highlight key steps where necessary

4. Figures and Images (Optional)

- Up to 10 photographs demonstrating sequential operative steps may be included
- Additional schematic diagrams may be used to enhance understanding

5. Submission Process

- Upload the final video to your Google Drive
- Share the file with: publication.committee@wfns.org
- Provide full access permissions (download enabled)

6. Important Notes

- Ensure strict patient confidentiality and anonymization
- The video should be educational in intent, not promotional
- Maintain high audio-visual quality throughout

7. Final Processing

The video file will be reviewed by the Publication Committee, and once approved will be uploaded on to YouTube with a link on the WFNS website. The link will be also distributed to all social media handles of WFNS